



## **Terms of Reference of the Search Committee**

### **1. Responsibilities of the Committee**

1. To advise the Corporation on the appointment of members of the Corporation as specified in the Instruments and Articles of Government.
- 1.2. To consider and advise the Corporation on the composition and balance of the Corporation and its Committees.
- 1.3. To initiate searches as required for potential candidates through consultation with local bodies, employers, local authorities and advertising locally.
- 1.4. To gather nominations in respect of vacancies on the Corporation and to determine and apply a process whereby nominations are screened and shortlisted.
- 1.5. To meet and interview prospective candidates for membership.
- 1.6. To make decisions as to the suitability or otherwise of candidates for membership.
- 1.7. To make recommendations to the Corporation for the appointment of candidates as members of the Corporation.
- 1.8. To review the individual contribution of any member whose term of office is to expire and with due regard for Nolan advice on length of service of governors, to make recommendations to Corporation as to any re-appointment.
- 1.9. To analyse and make recommendations concerning the induction, training and development needs of members.

## **2. Membership**

2.1. The Search Committee shall be three members, the Chair, the Vice Chair and the Principal.

## **3. Quorum**

3.1 The quorum for the meetings shall be 2 members.

## **4. Frequency of Meetings**

4.1. The Committee will meet whenever there are vacancies to be filled but at least twice per year.

**Approved by the Corporation on 30 September 2008**

**Reviewed by the Corporation on 8 December 2009**

**Reviewed by the Corporation on 25 January 2011**

**Reviewed by the Corporation on 13 December 2012**

**Reviewed by the Corporation on 8 October 2013**

**Reviewed by the Corporation on 7 October 2014**

**Reviewed by the Corporation on 6 October 2015**