

**Guaranteed Interview Scheme**

We guarantee to interview anyone with a disability whose application meets the minimum criteria for the post. By “minimum criteria” we mean that you must provide us with evidence in your application form which demonstrates that you generally meet the level of competence required for each attribute, including qualifications, skills or experience defined as essential. Derwentside College is committed to the employment and career development of disabled people.

**What do we mean by disability?**

The Equality Act 2010 defines a disabled person as having a physical or mental impairment that has a “substantial” and “long-term” negative effect on your ability to do normal daily activities.

**Meanings:**

*Substantial* – is more that minor or trivial, e.g. it takes much longer than it usually would to complete a daily task like getting dressed.

*Long-term* – means has lasted, or is likely to last, 12 months or more.

If you want to apply under the Guaranteed Interview Scheme simply complete the declaration below and send it in with your completed application form.

We will aim to provide access, equipment or other practical support to ensure that if you have a disability you can compete on equal terms with non-disabled people.

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| **Declaration** I consider myself to have a disability as defined above and I would like to apply under the Guaranteed Interview Scheme.I require the following special arrangements to be made for me to be able to attend an interview; OR I do not require any special arrangments to enable me to attend for interview \*delete as appropriate. |
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Name: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_\_ \_ \_ \_ \_ Post applied for: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_

Signature: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ Date: \_ \_ \_ \_ \_ \_ \_ \_ \_

* There is no need for a signature if you are submitting the form electronically.

**Please return the completed form with your application**

**Any false declaration of disability to obtain an interview will subsequently invalidate any offer of a post.**

